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the year award!

FULLY ACCREDITED TRADE TEST CENTRE

Accreditation No's.
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Air Conditioning and Refrigeration Academy

Parent / Guardian Apprenticeship Guide

*You have decided to enrol your son/daughter on an Apprenticeship at the
Air Conditioning and Refrigeration Academy*

How and What are the rules?

When you send your son/daughter on an Apprenticeship, the student will be undergoing fully SETA accredited training against National Qualification as an Air Conditioning and Refrigeration Mechanic (Industrial), Qualification SAQA Trade ID number: 61017, Trade Code: E25A, at the Air Conditioning and Refrigeration Academy cc (ACRA).

An apprenticeship takes a minimum of 2 1/2 years and a maximum of 4 years to complete which includes twenty six weeks formal training, practical training, workplace training, books, training material, 2 weeks formal assessments, one week final summative assessment and reports to merSETA; two weeks Trade Test Preparation and two days for Trade Test at ACRA.

The company that sponsors the apprentice will be the Workplace provider and must have a qualified Refrigeration Mechanic or a Subject matter Expert (10years or more experience)(a ratio of two apprentices per qualified technician/subject matter expert) that will provide workplace training to the apprentice during his/her apprenticeship. The company must be workplace approved by merSETA. When a company that does not have workplace approval applies for an apprentice, merSETA will set up an appointment with that company to inspect and authorise workplace approval.

The basic requirements for workplace approval are:

- *Administration office*
- *Workshop where the apprentice will train*
- *OHS Act applied and adhered to*

The company and the apprentice then complete an Apprenticeship contract, which is submitted to merSETA (Metal Industries SETA). merSETA will register the candidate as an Air-Conditioning and Refrigeration Apprentice and the apprentice will follow a structured module based apprenticeship.

After the apprentice has passed his trade test, the company can either offer the apprentice a permanent position or release the now qualified technician. This decision must take place within 14days of successful completion of the Trade Test.

Should you have any queries or require a quotation, please contact us.

The ACRA Team